



PO Box 4770

Carolina, Puerto Rico 00984

Pan Am Cross Country Festival Hosting Opportunity:

February 14th & 15th, 2020 (TBC)

Host requirements:

The Host Organizing Committee (HOC) is responsible for overall management of the event, to include marketing, local transportation, facilities, hospitality, officials & volunteers, accreditation and security.

The following venue requirements are considered necessary for the successful hosting of the event:

1. Open or woodland area, covered for the most part if not completely by grass.
2. Loop course must be designed, with the loop measuring 2000m (+/- 100m). If necessary, a small loop of 1000m (+/-100m) can be added in order to adjust the distances.
3. A venue to provide athletes and teams with a dry and warm area to assemble and rest on the course or very close to it.
4. Appropriate facilities for CCES (doping control) and medical staff.
5. Appropriate facilities for technical meetings and other meetings as necessary.
6. Appropriate facility for award presentations.
7. Hotel beds for approximately 1,000 plus people.
8. Transportation shuttle / service from main meet hotel(s) to race site.
9. Dedicated internet connections for live streaming, live results, and working attending media.
10. Dedicated on-site space for webcast production unit and camera platforms (existing or temporary structure).
11. Dedicated space for partner exhibits (existing or temporary structure).
12. Dedicated space for hospitality events.

Strong consideration will be given to HOC's that can market the event to runners in the road and trail running communities.

Strong consideration will be given to communities with favorable weather in February.

All final applications must include a letter of endorsement from their Provincial Sport Organization.



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The Association of Pan American Athletics (APA) will provide to the HOC:

- A \$25,000 hosting grant (upon approval of overall event budget and critical path).
- 40% of all entry fees.
- 50% percent of local sponsorship. All local partnerships must be approved in advance by APA - cannot conflict with APA partners.

Expressions of interest are due by Friday, November 2nd, 2018.

Proposals, including budget, are due by Monday, December 31st, 2018.

Please send to rguy@athletics.ca

For more information, please contact Rob Guy at rguy@athletics.ca or Helen Manning at helenmanning@rogers.com